

Harvard University Tax Reporting Calendar Year 2019

Contacts for inquiries regarding tax-reporting document issued to by Harvard University

<u>Form</u>	<u>Date form is required to be mailed</u>	<u>Issuing Department*</u>	<u>Contact Number</u>	<u>Web Site</u>
W-2	1/31/20	Central Payroll 1033 Mass Ave, 2 nd floor	617-495-8500 (option 4)	http://oc.finance.harvard.edu/how-to/central-payroll/order-copy-your-w-2
1099-MISC	1/31/20	Accounts Payable 1033 Mass Ave, 2 nd floor	617-495-8500 (option 1)	http://oc.finance.harvard.edu/tax-services-contacts
1042-S	3/16/20	Nonresident Alien Tax Compliance – 1033 Mass Ave, 2 nd floor	617-495-8500 (option 5)	http://nratax.oc.finance.harvard.edu/1042-s-reprint-alert and http://www.hio.harvard.edu/faq-tax-filing
1042-S (College Grants)	3/16/20	SAO (Student Accounts Office)	617-495-2739	https://sfs.harvard.edu/tax-reporting-documents
1098-E	1/31/20	SLO (Student Loan Office)	617-495-3782	https://heartland.ecsi.net/
1098-T	1/31/20	SAO (Student Accounts Office)	617-495-2739	https://sfs.harvard.edu/tax-reporting-documents
1098-T	1/31/20	DCE (Extension and Summer School <i>only</i>)	MAXIMUS Federal TRA ** 800-223-0043	https://tra.maximus.com
1095-C	3/2/20	Benefits 114 Mt. Auburn St	617-496-4001	https://hr.harvard.edu/benefits-department

*Issuing department is indicated on the return address of the tax-reporting document

**The service provider for DCE's 1098-T Forms is MAXIMUS Federal (MAXIMUS TRA). MAXIMUS TRA responds to all DCE student inquiries about the 1098-T Forms. DCE students may visit the Maximus TRA web site <https://tra.maximus.com> or contact the TRA Services Help Desk 800-223-0043 anytime Monday – Friday 8AM to 8PM (EST)